

# FT Meade Flight Activity, Inc. COVID-19 Procedures

In an effort to minimize potential exposure to the virus the following rules are now in place:

## Clubhouse

No admittance to the clubhouse other than to get aircraft book and keys and return them. In an effort to reduce exposure to the office staff this will be strictly enforced. Therefore, you will not have access to the computers, so all pre-flight activities including FSP dispatch will need to be done before you get to the field or outside on your own device. Rental headsets will not be available at this time.

## Sterile Procedures and Inventory

You should bring your own supply of wipes, hand sanitizer and cleaning solution to disinfect the plane. Use disinfectant wipes on all areas accessed by hands: door latches, oil dipsticks, switches, levers, avionics buttons, yokes, throttles, doors and ignition keys, etc. Always assume the pilot before you was infected, touched surfaces and did not sanitize after his/her flight.

- a. Hand washing – All personnel must wash hands or use hand sanitizer before and after accessing aircraft. Mask or face covering must be worn indoors at all times and whenever you cannot maintain 6 feet from other people outdoors. Do not enter the main hangar at any time without permission from Dave Hopkins.
- b. Pre-flight wipes – Make sanitizing the aircraft part of the pre-flight and post-flight checklist. Remember external items like dipsticks, fuel caps, pitot covers, cowl plugs, keys, and more.
- c. Headsets, hoods, other items – Do not share headsets, view-limiting devices, kneeboards, pens or pencils. **Have your own checklist that you handle yourself.** Do not expect there to be a checklist in the plane. It has been stressed for years to have a copy of your own checklist for each plane.
- d. Sterile aircraft – We require removal of all material not specifically assigned for permanent placement in the aircraft, with emphasis on trash, water bottles, etc.
- e. Sterile avionics – [Garmin offers suitable guidance](#) for sterilizing avionics. Solutions with ammonia should be avoided. Instead use solutions with up to 91% isopropyl alcohol. 70% isopropyl alcohol evaporates more slowly than 91% solutions, giving it more time to work, which might make it more effective in killing viruses and germs. Wipes, or spraying the solution on wipes, is best to prevent saturation of the equipment to the extent liquid could seep behind the exterior surface. Do not wipe down the screens. Only wipe down items that you must touch.
- f. Cockpit checklists – Bring your own checklist and consider use of electronic checklists in e-flight bags where possible.
- g. Post-flight wipes – We require after each flight a wipe-down of any interior and exterior surfaces that were likely touched.
- h. Gloves - Protective gloves should be considered optional. If used, remember gloves only protect the hands inside them. Gloves can pick up and transmit germs and viruses, and any surface touched by them should be sanitized afterwards.
- i. Safety of flight – Safety of flight must not be compromised. If any of these procedures conflict with the safety of any flight, discontinue the flight, and report the flight and the situation to management.
- j. Signed release- All persons must have a newly signed release on file prior to flying. This is for all pilots, members and passengers.

Human-to-human transfer is believed to be the most potent avenue for COVID-19 infection. Everyone needs to gauge their own risk but those at high risk should do so carefully. Do not come to the field if you are sick, have a temperature of over 100.1 degrees within the last 24 hours, have travelled internationally within the last two weeks or knowingly been in contact with anyone who has experienced COVID-19 symptoms. Symptoms include persistent cough, shortness of breath, fever, chills, muscle pain, recent

| loss of sense of taste or smell, sore throat, and other less frequent symptoms. Refer to the [CDC website](#) for more information about Coronavirus symptoms.